

Orientation of New Employees

Summary

The university's human resources policy on holding orientation for all new faculty and staff at Columbus State University.

Purpose

To provide guidance on holding orientation for all new faculty and staff at Columbus State University.

Policy

The Human Resources Department conducts a general orientation program each week for all newly hired employees. This program provides up-to-date information on policies, procedures, benefits, and basic "Right-To-Know" training.

In addition to the general orientation, new employees will be acquainted with departmental policies and procedures and the duties required of the position by their supervisor.

Related USG Policy

USG Human Resources Administrative Practice Manual

Last Update

7/26/18

Responsible Authority

CSU Human Resources