

Automobile Registration and Parking

Summary

The university's automobile registration and parking procedures for employees.

Purpose

To provide guidance to employees on automobile registration and parking.

Procedure

Automobile Registration and Parking

All employees who drive their automobiles on campus will be issued parking decals by the Department of Public Safety.

The decal is to be displayed in accordance with CSU Department of Public Safety specifications. If the automobile is sold, the decal is to be removed from the vehicle. Terminating employees are required to remove the decal, however employees who retire from the system may keep the decal.

New license tag numbers are to be reported to the Department of Public Safety.

Temporary employees will be issued a card to place on the dash of their automobile. Employees who are renting a car or who are applying for a Georgia tag may also utilize the temporary card system until a permanent sticker can be issued. CSU Department of Public Safety issues all parking permits.

Brochures delineating parking areas assigned to faculty and staff are available in the Department of Public Safety.

Employees violating the parking regulations are subject to fines.

Related USG Policy

N/A

Last Update

N/A

Responsible Authority

CSU Human Resources