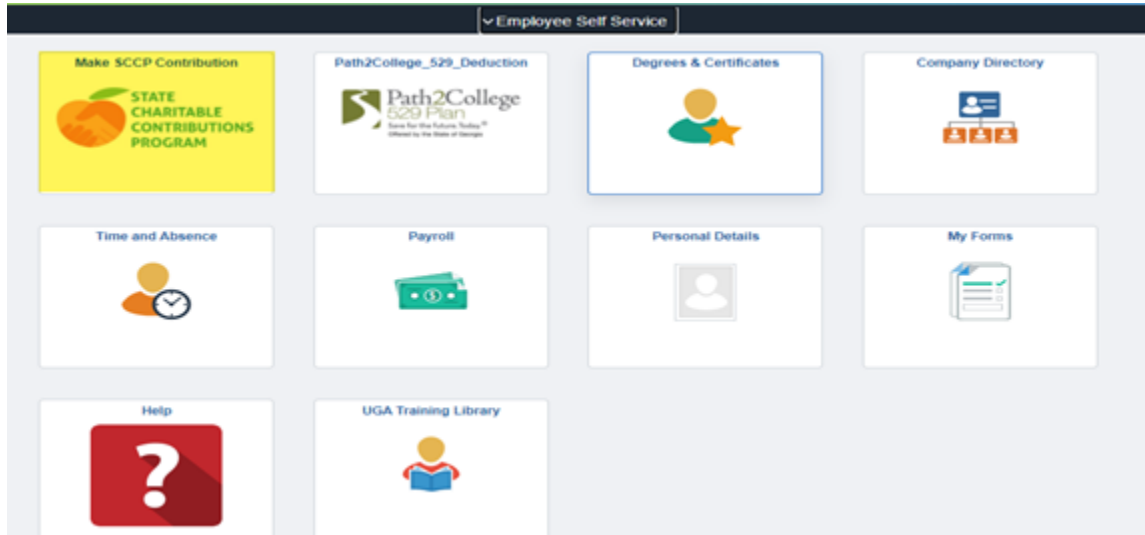
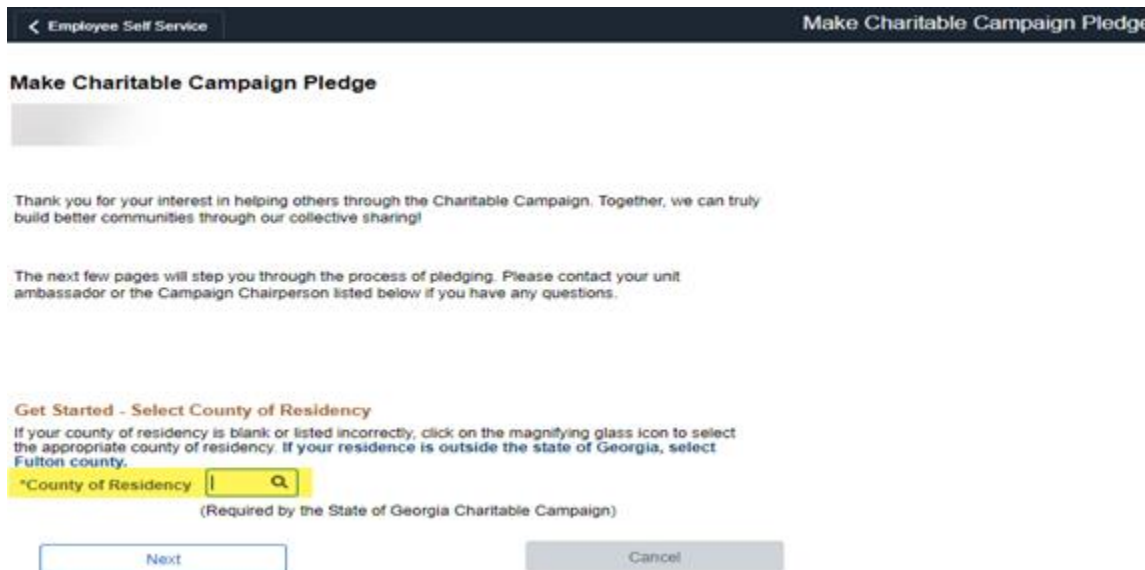


How Do I Make An SCCP Contribution If I Have Previously Contributed?

1. Log into **OneUSG Connect**.
2. Click the **Make SCCP Contribution** tile on the **Employee Self Service** homepage.



3. Select your **County of Residence**.



4. Once you select the appropriate county, click **Next**.

Make Charitable Campaign Pledge



Thank you for your interest in helping others through the Charitable Campaign. Together, we can truly build better communities through our collective sharing!

The next few pages will step you through the process of pledging. Please contact your unit ambassador or the Campaign Chairperson listed below if you have any questions.

Get Started - Select County of Residency

If your county of residency is blank or listed incorrectly, click on the magnifying glass icon to select the appropriate county of residency. If your residence is outside the state of Georgia, select Fulton county.

*County of Residency BEN HILL

(Required by the State of Georgia Charitable Campaign)

- 5. The screen shows last year's selection. If you wish to contribute to the same charity with the same amount click **Submit Pledge**.

Make Charitable Campaign Pledge



A one-time donation can be made to the approved organization(s) instead of a payroll deduction. If you wish to make a one-time contribution, please reach out to your institution's Coordinator to assist you with that process.

You may select up to 12 different agencies, making a minimum donation of \$1 per pay period per agency. Once you are satisfied with your changes, click **Submit Pledge**.

Remember that every dollar counts.

Add/Edit or Verify Pledge

Charitable Campaign Pledge for January - December 2022

Agency	Description	Payroll Pledge	Cash / Check Pledge	Total		
1 IN000450	Extra Special People, Inc.	10.00		120.00	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
2 IN000890	Mercy Health Center, Inc.	10.00		120.00	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>

Total Contribution Amount 240.00

Submit Pledge

Click the **Submit Pledge** button to save and submit your pledge(s).

- Yes Would you like to receive a letter acknowledging your contribution?
- No

- 6. If you wish to contribute to the same charity with a different amount, click **Edit** to edit the amount and then Click **Submit Pledge**.

A one-time donation can be made to the approved organization(s) instead of a payroll deduction. If you wish to make a one-time contribution, please reach out to your institution's Coordinator to assist you with that process.

You may select up to 12 different agencies, making a minimum donation of \$1 per pay period per agency. Once you are satisfied with your changes, click **Submit Pledge**.

Remember that every dollar counts.

Add/Edit or Verify Pledge

Charitable Campaign Pledge for January - December 2022

Agency	Description	Payroll Pledge	Cash / Check Pledge	Total		
1 IN000450	Extra Special People, Inc.	10.00		120.00	Edit	Delete
2 IN000890	Mercy Health Center, Inc.	10.00		120.00	Edit	Delete
Add New Pledge		Total Contribution Amount		240.00		

Submit Pledge

Click the Submit Pledge button to save and submit your pledge(s).

Yes Would you like to receive a letter acknowledging your contribution?
 No

[Submit Pledge](#)

Note: Charities from the previous year may not be available this year. This is because a charity has to apply and be vetted by the State / America's Charities each year. If last year's charity was not approved for this year, and you had contributed to it, it will show up as "No longer Active Agency" and this will need to be deleted.

- If you **do not** wish to contribute to that charity this year, click **Delete** and then click **Add New Pledge** to select another charity; Click **Submit Pledge**.

A one-time donation can be made to the approved organization(s) instead of a payroll deduction. If you wish to make a one-time contribution, please reach out to your institution's Coordinator to assist you with that process.

You may select up to 12 different agencies, making a minimum donation of \$1 per pay period per agency. Once you are satisfied with your changes, click **Submit Pledge**.

Remember that every dollar counts.

Add/Edit or Verify Pledge

Charitable Campaign Pledge for January - December 2022

Agency	Description	Payroll Pledge	Cash / Check Pledge	Total		
1 IN000450	Extra Special People, Inc.	10.00		120.00	Edit	Delete
2 IN000890	Mercy Health Center, Inc.	10.00		120.00	Edit	Delete
Add New Pledge		Total Contribution Amount		240.00		

Submit Pledge

Click the Submit Pledge button to save and submit your pledge(s).

Yes Would you like to receive a letter acknowledging your contribution?
 No

[Submit Pledge](#)

! Important
DO NOT MAIL CASH CONTRIBUTIONS

You will receive an email notifying you of the total contributions you made.

8. Print or save a copy for your records. Once you submit your pledge, your contribution summary page will appear. Payroll deduction pledges and cash/check contributions will appear with their annual total. If your institution accepts cash/check contributions, the instructions will be listed below your pledge totals.