How Do I Make An SCCP Contribution If I Have Previously Contributed?

- 1. Log into **OneUSG Connect**.
- 2. Click the Make SCCP Contribution tile on the Employee Self Service homepage.



3. Select your County of Residence.

K Employee Self Service	Make Charitable Campaign Pledge
Make Charitable Campaign Pledge	
Thank you for your interest in helping others through the Charitable Campaign. Together, we can build better communities through our collective sharing!	truly
The next few pages will step you through the process of pledging. Please contact your unit ambassador or the Campaign Chairperson listed below if you have any questions.	
Get Started - Select County of Residency	
If your county of residency is blank or listed incorrectly, click on the magnifying glass icon to sele the appropriate county of residency. If your residence is outside the state of Georgia, select Fulton county.	ct
*County of Residency I Q	
(Required by the State of Georgia Charitable Campaign)	
Next Cancel	

4. Once you select the appropriate county, click Next.

Make Charitable Campaign Pledge

Thank you for your intere build better communities	ist in helpi through o	ing others to our collective	hrough e shari	the Charitat	ble Campaig	gn. Together,	we can trui	ly		
The next few pages will s ambassador or the Camp	itep you ti baign Cha	hrough the p irperson list	proces led bei	s of pledging low if you ha). Please co ve any ques	ntact your ur stions.	it			
Cat Started Salart (ountr o	f Deciden								
Get Started - Select C	ounty o	Residen	cy	2 12 22 122	ST 253	0.00	8 1978			
If your county of residence the appropriate county of Fulton county.	y is blank residency	y. If your re	siden	tly, click on the ce is outside	he magnifyir e the state	of Georgia,	to select select			
*County of Residency	009	Q BEN H	ILL							
	(Required	d by the Sta	te of G	Georgia Char	itable Camp	paign)				
Next						Canc	el	1		

5. The screen shows last year's selection. If you wish to contribute to the same charity with the same amount click **Submit Pledge.**

C Employee Self Service	Make Charitable Campaign Pledge					
Make Charitable Campaign Pledge						
A one-time donation can be made to the approved organization(s) make a one-time contribution, please reach out to your institution?	instead of a payroll ded s Coordinator to assist	luction. If you wish you with that proc	to cess.			
You may select up to 12 different agencies, making a minimum donatio Once you are satisfied with your changes, click Submit Pledge.	on of \$1 per pay period pe	er agency.				
Remember that every dollar counts.						
Add/Edit or Verify Pledge						
Charitable Campaign Pledge for January - December 2022						
Agency Description	Payroll Pledge	Cash / Check Pledge	Total			
1 IN000450 Extra Special People, Inc.	10.00		120.00	Edit	Delete	
2 IN000890 Mercy Health Center, Inc.	10.00		120.00	Edit	Delete	
Add New Pledge Total Co	ontribution Amount	240.00				
Submit Pledge						
Click the Submit Pledge button to save and submit your pledge(s). O Yes Would you like to receive a letter acknowledging your contrit © No	bution?					
Submit Pledge						

6. If you wish to contribute to the same charity with a different amount, click **Edit** to edit the amount and then Click **Submit Pledge.**

CEmployee Self Service	Charitab	le Campaigr	n Pledge				
Make Charitable Campaign Pledge							
A one-time donation can be made to the approved organization(s) instead of a payroll deduction. If you wish to make a one-time contribution, please reach out to your institution's Coordinator to assist you with that process.							
You may select up to 12 different agencies, making a minimum donation of \$1 per pay period per agency. Once you are satisfied with your changes, click Submit Piedge.							
Remember that every dollar counts.							
Add/Edit or Verify Pledge							
Charitable Campaign Pledge for January - December 2022							
Agency Description	Payroll Pledge	Cash/ Check Pledge	Total				
1 IN000450 Extra Special People, Inc.	10.00		120.00	Edit	Delete		
2 IN000890 Mercy Health Center, Inc.	10.00		120.00	Edit	Delete		
Add New Pledge Total Contr	ribution Amount	240.00					
Submit Pledge							
Click the Submit Pledge button to save and submit your pledge(s). Yes Would you like to receive a letter acknowledging your contributir No	on?						
Submit Piedge							

Note: Charities from the previous year may not be available this year. This is because a charity has to apply and be vetted by the State / America's Charities each year. If last year's charity was not approved for this year, and you had contributed to it, it will show up as "No longer Active Agency" and this will need to be deleted.

7. If you **do not** wish to contribute to that charity this year, click **Delete** and then click **Add New Pledge** to select another charity; Click **Submit Pledge**.

< Employee Self Servi	ce	Make Charitable Campaign Pledge						
Make Charitable	Campaign Pledge							
A one-time donation can be made to the approved organization(s) instead of a payroll deduction. If you wish to make a one-time contribution, please reach out to your institution's Coordinator to assist you with that process.								
You may select up to 12 Once you are satisfied	different agencies, making a minimum o with your changes, click Submit Pledge.	donation of \$1 per pay period p	er agency.					
Remember that every d	ollar counts.							
Add/Edit or Verify P	ledge							
Charitable Campaig	n Pledge for January - December 2	022						
Agency Desc	ription	Payroll Pledge	Check Pledge	Total				
1 IN000450 Extra	Special People, Inc.	10.00		120.00	Edit	Delete		
2 IN000890 Merc	y Health Center, Inc.	10.00		120.00	Edit	Delete		
Add New Pledy	ie To	otal Contribution Amount	240.00					
Submit Pledge								
Click the Submit Piedge button to save and submit your piedge(s). V95 Would you like to receive a letter acknowledging your contribution? No								
Submit Pledg	•							

Important

You will receive an email notifying you of the total contributions you made.

8. Print or save a copy for your records. Once you submit your pledge, your contribution summary page will appear. Payroll deduction pledges and cash/check contributions will appear with their annual total. If your institution accepts cash/check contributions, the instructions will be listed below your pledge totals.